



## WEDDING RECEPTION PLANNER

Wedding Date: \_\_\_\_\_

Bride's Name : \_\_\_\_\_

Home Phone: (    ) \_\_\_\_\_ Work Phone: (    ) \_\_\_\_\_

Groom's Name: \_\_\_\_\_

Home Phone: (    ) \_\_\_\_\_ Work Phone: (    ) \_\_\_\_\_

Ceremony Location: \_\_\_\_\_ Ceremony Time: From: \_\_\_\_\_ To \_\_\_\_\_

Reception Location: \_\_\_\_\_ Reception Time: From: \_\_\_\_\_ To \_\_\_\_\_

Address of Location: \_\_\_\_\_ Telephone: \_\_\_\_\_

Number of Guests: \_\_\_\_\_ Caterer/Contact: \_\_\_\_\_

Photographer: \_\_\_\_\_ Videographer: \_\_\_\_\_

**Style Of DJ preferred:**  High Profile, fun-loving, tastefully interactive  Moderate approach  Low Profile

### MUSIC

*(Check as many items as appropriate)*

#### Music preferred during cocktail hour or meal:

- |                                                                        |                                                                                |
|------------------------------------------------------------------------|--------------------------------------------------------------------------------|
| <input type="checkbox"/> Contemporary Jazz (Dave Koz, Bob James, etc.) | <input type="checkbox"/> Top 40                                                |
| <input type="checkbox"/> Traditional Jazz (Miles Davis, etc.)          | <input type="checkbox"/> Country                                               |
| <input type="checkbox"/> Classical                                     | <input type="checkbox"/> Urban Contemporary (R&B hits from the 70's – present) |
| <input type="checkbox"/> Easy Listening (familiar soft vocals)         | <input type="checkbox"/> Other _____                                           |
| <input type="checkbox"/> Adult Contemporary / Soft Rock                |                                                                                |

#### Music preferred during dancing:

- |                                                                                                                      |                                                                                      |
|----------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| <input type="checkbox"/> Top 40 - Current hits, plus hits of the late 80's & 90's                                    | <input type="checkbox"/> Classic Rock - Rock hits of the 60's & 70's                 |
| <input type="checkbox"/> Adult Top 40 - Current hits (no rap or hard rock) plus hits of the 80's, 90's and late 70's | <input type="checkbox"/> Alternative - Progressive rock from the 80's to the present |
| <input type="checkbox"/> Adult Contemporary - Softer hits from the 60's to the present                               | <input type="checkbox"/> Urban Contemporary – R&B, rap, hip-hop, etc.                |
| <input type="checkbox"/> Oldies - Hits from the 50's, 60's, 70's & 80's                                              | <input type="checkbox"/> Dance - Current club hits including techno                  |
| <input type="checkbox"/> Big Band - Hits of the 30's, 40's & early 50's                                              | <input type="checkbox"/> Country - Current hits plus hits from the 70's, 80's & 90's |
| <input type="checkbox"/> Rock - Heavier rock hits from the 70's to the present                                       | <input type="checkbox"/> Requests from guests                                        |

#### Specific Song Requests/Exclusions:

_____	_____
_____	_____
_____	_____

ADLER ENTERTAINMENT

410-922-9646 • 410-668-5572 • 888-ADLER DJ • Fax: 410-668-2128 • Web Site: [www.AdlerEntertainment.com](http://www.AdlerEntertainment.com)  
MEMBER: BALTIMORE AREA DISC JOCKEY ASSOCIATION & AMERICAN DISC JOCKEY ASSOCIATION

# INTRODUCTION OF THE WEDDING PARTY

Will our DJ be making the introductions?  yes  no

Would you like specific music played for the introductions? *(Let's Get Ready To Rumble, Rocky Theme, etc.)*

yes  no If yes, please specify \_\_\_\_\_  
\_\_\_\_\_

**Please indicate names exactly as you would like to have them introduced.  
Write out names phonetically that may be difficult to pronounce.**

Parents of the Bride: \_\_\_\_\_

Parents of the Groom: \_\_\_\_\_

Flower Girl: \_\_\_\_\_

Ring Bearer: \_\_\_\_\_

Bridesmaid: \_\_\_\_\_

Groomsman: \_\_\_\_\_

Bridesmaid: \_\_\_\_\_

Groomsman: \_\_\_\_\_

Bridesmaid: \_\_\_\_\_

Groomsman: \_\_\_\_\_

Bridesmaid: \_\_\_\_\_

Groomsman: \_\_\_\_\_

Bridesmaid: \_\_\_\_\_

Groomsman: \_\_\_\_\_

Bridesmaid: \_\_\_\_\_

Groomsman: \_\_\_\_\_

Maid / Matron (circle one) of Honor: \_\_\_\_\_

Best Man: \_\_\_\_\_

Bride & Groom: \_\_\_\_\_

(How would you like to be introduced?)

First Name: Bride: \_\_\_\_\_ Groom: \_\_\_\_\_

# CEREMONIAL EVENTS

Blessing: \_\_\_\_\_

Toast(s): \_\_\_\_\_

## FIRST DANCE:

Title/Artist: \_\_\_\_\_

### When would you like to do your first dance?

- right after the introductions  
 right after the meal  
 other: \_\_\_\_\_

### Indicate how you would like to do your first dance:

- Bride and Groom (B&G) dance only  
 B&G then invite **only** the parents  
 B&G then invite **only** the bridal party  
 B&G **then** invite parents **then** bridal party  
 B&G **then** invite parents and bridal party together  
 Other \_\_\_\_\_

### Suggestion:

*You may want to reserve the First Dance for you alone or any of the above. We can then go into a second slow song at which time the rest of your guests can be invited to join you. Indicate your selection below*

## SECOND DANCE: (optional)

Title/Artist: \_\_\_\_\_

**FATHER / BRIDE DANCE:**  yes  no

Title/Artist: \_\_\_\_\_

**MOTHER / GROOM DANCE:**  yes  no

Title/Artist: \_\_\_\_\_

**Cake Cutting:**  yes  no

**Bouquet Toss:**  yes  no

**Garter Removal and Toss:**  yes  no

**Apron Dance:** (dollar dance, small dance, honeymoon dance)  yes  no

Style of music:  Slow songs  Polkas  Fast  Other \_\_\_\_\_

**Other special ceremonies/dances/announcements:**  Special birthdays  Anniversaries  Additional toasts

Hora

Other *Please give details/names on above checked items:* \_\_\_\_\_

**LAST DANCE:**  yes  no

Title/Artist: \_\_\_\_\_

Will you be changing clothes before the last dance?  yes  no

# UNIQUELY YOURS

*This section is optional but will help us add that extra personal touch to your wedding*

How did you first meet each other? Where? When?

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I chose \_\_\_\_\_ to be my Best Man because...

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I chose \_\_\_\_\_ to be my Maid / Matron of Honor because...

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Do you have honeymoon plans? \_\_\_\_\_

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Additional reception information and instructions: \_\_\_\_\_

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